



Listed water servicing coordinators (WSC) should only use this form to:

- add a new key person, and their capabilities, to the WSC Accreditation certificate
- update a listed key person's capabilities on the WSC Accreditation certificate
- request access for key persons to e-Developer.

This form is not to be used to remove a key person and their capabilities from the WSC Accreditation certificate. Please use the *Remove WSC key personnel* form on our [Forms](#) page to do this. For any issues not covered by our website, please email providerservices@sydneywater.com.au for guidance.

The WSC company must ensure that the WSC can, at all times, meet the minimum level of accreditation criteria:

- to have a designer and verifier that meet the minimum D-W1 and D-S1 Design accreditation categories. The designer and verifier cannot be the same person
- for S-W1 and S-S1 Site accreditation categories. These can be covered by the same person.

WSC company details	
Company name:	
ABN:	
Key contact name:	
Contact number/s:	
Contact email:	
Company address:	

Key person details	
Name:	
Contact email:	
Contact number/s:	

Systems access

Please select from the options below

eDeveloper

SWConnect

If yes, are you a FIFM Plan Coordinator?

Tap In

If yes, you need access to Tap in® to approve building plans, register through [Tap in®](#) online first and then please email providerservices@sydneywater.com.au confirming you have.

Sewer Service Diagram (SSD)

If yes, see our [contractor portal](#) to request an SSD (refer to the user guide on the portal if you are a new user. Please use your WSC email when requesting SSDs)

Capabilities

		As a designer	As a verifier
D-W1	Water reticulation DN100-375		
D-S1	Wastewater reticulation DN150-300		
D-RW	Recycled water DN65-375		
D-LP	Pressure sewer systems (up to 5 properties)		
D-W2	Water supply DN >375-750		
D-S2	Wastewater collection DN >375-750		
D-SW	Stormwater		
D-W3	Steel pipelines (DN >750-1200)		

Type 'Y' or 'N'

		As a project manager
S-W1	Water reticulation DN100-375	
S-S1	Wastewater reticulation DN150-300	
S-RW	Recycled water DN65-375	
S-LP	Pressure sewer systems (up to 5 properties)	
S-W2	Water supply DN >375-750	
S-S2	Wastewater collection DN >375-750	
S-SW	Stormwater	
S-W3	Steel pipelines (DN >750-1200)	
FIFM	FIFM plan coordinator	

Type 'Y' or 'N'

Please note:

All site capabilities require the following:

- Confined Spaces and White Card certifications
- Completion of FIFM plan coordinator training covering modules (if applicable):
 - FIFM awareness
 - FIFM coordination
 - FIFM planning & approval
 - FIFM implementation

Qualifications and experience

For each capability (site or design) in this application, **you must** provide adequate evidence of experience and qualification (please attach your CV and/or qualifications) as per the following table. **At least three recent (within two years)** and relevant experience examples (where the individual's role demonstrates they can perform the relevant services including an outline of their involvement in the experience examples) needs to be included as well. **Please note - you still need to meet the requirements of the [Engineering Competency Standard](#) for each Developer works case you work on.**

Design capability requested			
Accreditation category		Requirements for designers	Requirements for verifiers
D-W1	Water reticulation DN100-375	C1 classification (described in Table 2 of the Engineering Competency Standard) or higher classification	C2 classification (described in table 2 of the Engineering Competency Standard) or higher classification
D-S1	Wastewater reticulation DN150- 300		
D-RW	Recycled water DN65-375		
D-LP	Pressure sewer systems (up to 5 properties)		
D-W2	Water supply DN >375-750	C2 classification (described in table 2 of the Engineering Competency Standard) or higher classification	C3^ classification (described in Table 2 of the Engineering Competency Standard) or higher classification
D-S2	Wastewater collection DN >375- 750		
D-SW	Stormwater		
D-W3	Steel pipelines DN >750-1200	C2 classification (described in table 2 of the Engineering Competency Standard) or higher classification	C4 classification (described in Table 2 of the Engineering Competency Standard)

Please include experience in the following tables (if more space is needed please attach in a similar format):

Capability category	
Case number / job name and date	
Key personnel's involvement in project	

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Key personnel's involvement in project	

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Case number / job name and date	
Key personnel's involvement in project	

I certify that this is a true and correct copy of the original, and have completed all required parts of the form

Please submit completed form to providerservices@sydneywater.com.au